2021 Application for Funding

# Oregon-Washington

# DRINKING WATER PROVIDERS PARTNERSHIP

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Due 8 January 2021 at 5:00PM Pacific Time

Responses may be single-spaced and should be in font size 12.

Application, including attachments, should not exceed 17 pages.

Submit electronically to [**james.capurso@usda.gov**](mailto:james.capurso@usda.gov)

Award announcements will be made in February 2021

For additional information, see [https://geosinstitute.org/initiatives/dwpp](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgeosinstitute.org%2Finitiatives%2Fdwpp&data=04%7C01%7C%7C7f01f11522e945b28de408d8752dfef8%7Ced5b36e701ee4ebc867ee03cfa0d4697%7C0%7C1%7C637388187701437688%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C2000&sdata=CMRNIlWKOMzkWYYmN59LgfBDZlAULxxNDCEIhZdB%2Fa0%3D&reserved=0)

**Section 1: Overview**

# 

**A. Project Description**

|  |  |
| --- | --- |
| Title: |  |
| Start Date: |  |
| End Date: |  |
| Type of Work For Which Funding is Sought  (choose all that apply): | \_\_Habitat Restoration \_\_Education/Outreach \_\_Protection/Conservation \_\_Planning \_\_Design \_\_Implementation \_\_Evaluation/Assessment |
| Total Funds Requested: |  |
| Total Project Cost: |  |
| County and State of Project Location: |  |

**B. Public Water System Information**

|  |  |
| --- | --- |
| Water System Name: |  |
| PWS ID Number: |  |
| Service Population: |  |
| Street Address: |  |
| Mailing Address: |  |
| Contact Name: |  |
| Title: |  |
| Phone: |  |
| Email: |  |
| Willingness to apply for state grant?  (yes or no) |  |
| Existing, applicable federal agreements: | 1. Does your organization have an open, financial cooperative agreement with either the USFS or BLM?   \_\_\_\_\_YES or \_\_\_\_NO   1. If yes, please identify:    1. Agency Name:    2. Agency Point of Contact:    3. Would the Point of Contact be willing to act as a grant recipient?    4. Agreement Number:    5. Agreement Start & End Dates: |

**C. Primary Applicant Information (if different than above)**

|  |  |
| --- | --- |
| Organization: |  |
| Executive Director: |  |
| Mailing Address: |  |
| Phone: |  |
| Email: |  |
| Website: |  |
| EIN: |  |
| Existing, applicable federal agreements: | 1. Does your organization have an open, financial cooperative agreement with either the USFS or BLM?   \_\_\_\_\_YES or \_\_\_\_NO   1. If yes, please identify:    1. Agency Name:    2. Agency Point of Contact:    3. Would the Point of Contact be willing to act as a grant recipient?    4. Agreement Number:    5. Agreement Start & End Dates: |

**D. Primary Project Contact (to whom we should direct questions)**

|  |  |
| --- | --- |
| Organization: |  |
| Contact Name: |  |
| Title: |  |
| Mailing Address: |  |
| Phone: |  |
| Email: |  |

**Section 2: Narrative**

# Begin Page Count (17 pages maximum, including attachments)

# A. Geographic Focus (10 points total)

Only projects that fall within drinking water source watersheds in Oregon and Washington are eligible for consideration. See RFP for maps and additional information.

1. **Identify the project location.**
   1. Name of the stream or sub-watershed where work will occur:
   2. Name of the larger river or watershed, of which it is a part:
   3. Distance upstream from drinking water intake (approximately):
   4. Any additional descriptive information, (i.e. RM, Lat/Long, etc) (optional):

**2. Does the project have a federal nexus?**

\_\_\_\_\_YES or \_\_\_\_NO

If yes, provide the:

1. Name of the relevant USFS and/or BLM district:
2. Point of contact with this district:

**3. Does the project fall within, or will result in benefits to, a “Priority Watershed,” or “Focus Watershed,” as identified by the USFS or the BLM?**

\_\_\_\_\_YES or \_\_\_\_NO

If yes, what is the name of the Priority or Focus Watershed?

**4. Is the project within, or will result in benefits to, an identified Sensitive Area in the source watershed as defined in a Source Water Assessment?** \_\_\_\_\_YES or \_\_\_\_NO

**5. Does the project serve disadvantaged or underserved communities?** \_\_\_\_\_YES or \_\_\_\_NO

If yes, please explain:

# B. Project Description, Justification, and Goals (35 points total)

**5. Project Description.** What are the proposed activities and methods? How does the project restore and protect drinking water and provide benefits to aquatic or riparian ecosystems and native fish. If this project is part of a larger phased project, describe the overall project, but clearly identify the discrete activities of this phase for which funding is sought (note: all subsequent answers should be specific to the discrete activities of this phase). Please include a photo(s) of existing conditions.

**6. Project Justification.** What is the problem the project is addressing? E.g., what drinking water quality issues are being addressed? What priority risks or key limiting factors to native fish viability will this work affect? Have the proposed activities been identified in an existing source water control or watershed restoration plan? If so, cite the specific reports used to justify this work.If pesticides/herbicides are being used, explain why other alternatives (e.g., mechanical removal) were considered to be ineffective.

**7. Project Goals, Benefits, and Outcomes.** What are the project goals and anticipated outcomes? E.g., how will the proposed work address the problem(s) identified in the project justification section above? Include short- and long-term benefits to water quality, but also to aquatic and riparian habitat and the species dependent upon them; e.g. number of acres or miles of habitat improved, the magnitude of improvements. Benefits and outcomes may also be described in terms of economic or social impacts, such as changes in public opinion, attitudes, or behavior; e.g., using trail-user surveys.

# C. Capacity (30 points total)

**8. Partners.**

1. *If the primary applicant is an organization other than the public water system* listed in Section 1, please explain the level of support for, or engagement expected by, the water provider. E.g., Have you discussed this proposal and project with drinking water system staff? Can you confirm they are willing to act as a grant recipient if this proposal is recommended to apply for state funding?
2. *If the primary applicant is an organization other than the local USFS forest or district or BLM* district, please explain the level of support for, and engagement expected by, the local USFS or BLM staff. E.g., Have you discussed this proposal and project with district staff? Can you confirm they are willing to act as a grant recipient if this proposal is recommended for federal funding?
3. Use the table below to list other organizational project partners and their roles and contributions. Add rows as necessary.

|  |  |  |
| --- | --- | --- |
| **Partner**  (e.g., name of organization or individual) | **Role**  (i.e., landowner, funder) | **Contribution Description** (i.e., land access, cash, logs) |
|  |  |  |
|  |  |  |

**9. Experience.** List similar projects that your organization has successfully completed and identify project staff and their qualifications pertinent to this project.

**10. Timeline and Readiness.**

1. Use the table below to describe the project work plan and schedule by major activity, task, or phase of work. Add rows as necessary.

|  |  |  |
| --- | --- | --- |
| **Activity** | **Estimated Start Date** | **Estimated Completion Date** |
|  |  |  |
|  |  |  |

1. Use the table below to identify permits expected to be necessary for the project and describe their current status.

|  |  |  |
| --- | --- | --- |
| **Permit/Approval** | **Application Date** | **Expected Issuance** |
|  |  |  |
|  |  |  |

A grantee may receive funding from one of several different agencies, each with unique timing restrictions, so it is helpful for the evaluation committee to understand whether available funds can be spent in the time period noted. See “Terms of Funding” section of the RFP.

1. Based upon steps already taken to prepare this project, describe how it is ready for implementation this year. This may be with respect to landowner willingness, design, and/or contract preparation but also note your ability to undertake activities listed above within the noted time frames. Also describe whether precautionary protection measures related to COVID will impact the project schedule.

# D. Monitoring & Engagement (15 points total)

**11. Monitoring.** Describe your implementation monitoring plan and how it supports your stated goals and objectives. How will you show the project was implemented as described and the design parameters were achieved, e.g., habitat restoration requires before and after photos illustrating the issue the project is addressing and the results of the work. If yours is an education or outreach project, how will you measure a shift in public attitudes or behavior?

Explain whether effectiveness monitoring will be conducted and how it will determine whether the project performed as intended. If effectiveness monitoring is not conducted, are there any existing monitoring efforts within the watershed that may be used to demonstrate effectiveness?

**12. Community Outreach.** List volunteer, education, outreach, stewardship, or other opportunities for community involvement during the project or community involvement created as a result of the project.

# E. Budget (10 points total)

**13. Budget Form.** Complete the budget table below and include expenses and revenue sources for the entire project, including match. See table footnotes for guidance. You may add rows as needed and you may also provide a budget narrative or justification. Note: A 25% match, in-kind and/or cash, is encouraged but not required.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Expense Item** | **Funds Requested** | **Non-Federal \*Match** | | **Other \*Contributions** | | **Total Project Value** |
| Amount | \*\*Source | Amount | \*\*Source |
| Materials and Supplies |  |  |  |  |  |  |
| Equipment |  |  |  |  |  |  |
| Labor/salary\*\*\* |  |  |  |  |  |  |
| Service or Construction Contracts |  |  |  |  |  |  |
| Travel |  |  |  |  |  |  |
| Project Administration |  |  |  |  |  |  |
| Other (describe) |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |

*\*Match* and *Contributions* indicate the amount of funding or value of in-kind support you have or expect to receive from a federal or non-federal partner.

\*\*Under both *Source* columns, please indicate with either an *S* or a *P* whether your matching funds are *Secured* or *Pending*. If pending, please provide a narrative description of the time-line for securing the funds.

\*\*\* Identify all salary/labor expenses as Federal or non-Federal staff.

**Section 3: Appendix**

You may attach supporting materials not requested, such as

photos, maps, or letters of support. Please include a pre-project photo.

Reminder: The total application

should not exceed 17 pages, excluding Section 1.